National Federation of State High School Associations
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Effective 8/1/06

NFHS APPLICATION
FOR SANCTION OF INTERSTATE AND INTERNATIONAL ATHLETIC EVENTS
SANCTIONING PROCEDURES

NOTE: The interscholastic community urges event sponsors to schedule interstate competition in a manner that minimizes the amount of time student participants will be absent from the regular school day.

1. **Events that Require NFHS Sanctioning:**
   a) Any interstate event involving two (2) or more schools which is co-sponsored by or titled in the name of an organization outside the high school community (e.g., a university, a theme park, an athletic shoe/apparel company).[1]
   b) Non-bordering events if five (5) or more states are involved.
   c) Non-bordering events if more than eight (8) schools are involved. (effective 8/1/02)
   d) Any event involving two (2) or more schools that involves a team from a foreign country. The host school should complete the international sanction application on page 3. (The exceptions to this rule are Canada and Mexico which are considered "bordering states.")[2]

2. **Request for Sanction:** Only a member school of an NFHS member state association, or a school approved by such an association, or such an association itself, is eligible to request sanctioning through the NFHS Interstate Sanctioning Program. *Any event seeking NFHS sanction must be sponsored by a member high school, approved high school or state association.*

3. **Interstate Competition:** Interstate competition occurs when either teams or individuals who represent their schools travel across state lines to participate in competitive sports events, including but not limited to such events as "shoot-outs," "showcases," "round-robin tournaments," etc. Subject to Paragraph 3, no sanction is required from the NFHS office if all competing schools, regardless of the number of competing schools, are from states that border the host state unless the event is co-sponsored by or titled in the name of an organization outside the high school community.

4. **Timelines/Fees:** This application for sanction should be sent to the state association of the host school ninety (90) calendar days or more prior to the event and must be accompanied by the host school's processing fee of **$100**, check or money order, per application made payable to the NFHS. **Do not send cash.** The sanction application must be received in the NFHS office sixty (60) calendar days or more prior to the event. The late fee for any application that arrives in the NFHS office 15-59 calendar days prior the event will be **$50** for a total of **$150**. If the application arrives in the NFHS office less than 15 calendar days prior to the event, the late fee will be **$150 plus a $50 penalty for not forwarding the final list of actual entries for a total application fee of $300. The penalty fee for not forwarding the final list of actual entries to the NFHS office twenty (20) calendar days prior to the event will be $50. If the NFHS does not receive the late fees within five (5) calendar days prior to the event, the event will not be sanctioned, and the meet director will be notified they are running a non-sanctioned event.** There is no processing fee for International Athletic Competition applications (page 3).

5. **Names and Addresses of Invited/Participating Schools:** All sanction requests submitted to the NFHS office must be accompanied by the names and addresses of all invited/participating schools. In the case of cross country, golf, and track and field events, the host school will complete the sanction application and forward it to the host state association office with the list of invited schools so that it will arrive in the NFHS office 60 days or more prior to the event. **The final list of actual entries will be due to the NFHS office twenty (20) days prior to the event. If the list is not received five days prior to the event, the application for sanction will be disapproved, and the meet director will be notified that they are running a non-sanctioned event.**

6. **Equal Treatment:** Schools participating in interstate competition, as well as the schools' employees and agents, shall be treated equally. Examples of such shall include, but not be limited to, the following:
   a) reduction or waiver of entry fee for one school must result in a reduction or waiver of entry fee for all schools;
   b) appearance fee paid to one school must result in an equal amount of appearance fee paid to all participating schools;
   c) expense reimbursements, if any, must result in equivalent payments to all participating schools, subject to reasonable adjustments for differing distances traveled;
   d) share of proceeds/live gate paid to one school must result in equal share of proceeds/live gate paid to all participating schools.

7. **NFHS Web Site:** Information regarding the status of an event that has requested NFHS Sanctioning will be posted at: www.nfhs.org. If you have any questions regarding the status of your event, please contact the NFHS Sanctioning Department at (317) 972-6900 Monday-Friday, 8am-4:30pm Eastern Standard Time.

8. **Financial Report:** When NFHS sanction is required, upon request, the host school shall submit a financial report about the event to the NFHS on the NFHS Financial Report Form found at www.nfhs.org.

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[1] Competition involving border states, and all other configurations of interstate competition not requiring the sanction of the NFHS office, shall be sanctioned by the state associations involved according to their own procedures.

[2] NFHS Bylaw 17 provides that each member state association shall approve and receive NFHS approval for competition by a member school against a school from a foreign country, except for two (2) school and three (3) school competition with a school or schools from Canada or Mexico which necessitates a round trip of less than 600 miles.

APPLICATION TO NFHS FOR SANCTION OF INTERSTATE ATHLETIC EVENT

(For use when NFHS sanction is required)

SECTION 1 (To be completed by host school)

Application Date: _____

Description of Event

- Sport: _____ ❑ Girls ❑ Boys • Date of Event: _____ • Time of Event: _____
- Name of Event: _____
- Host high school (required): _____
  Member high school Street City State Zip
- Sponsor: _____
  Street City State Zip
- Schools invited from the following states: _____
  _____ **(LIST ALL SCHOOLS & ADDRESSES ON PAGE 4)**
- Number of participating schools: _____ Will any junior varsity teams be participating? ❑ Yes ❑ No
- Entry Fee: ❑ Yes Amount: $_____ ❑ No • Admission Fee Charged: ❑ Yes Amount: $_____ ❑ No
- Event will be managed by: _____
  State association approved school or other sponsor City State Zip
- Name of Manager/Title: _____ Phone: _____ Fax: _____
  E-mail address: _____

Description of Awards and Other Compensations and Maximum Retail Value (ribbons/trophies/t-shirts/practice uniform/waiver of entry fee/travel expenses, etc.) to:

Individual Student Athlete Participant Awards:	Team Awards:	Coach Awards:
Maximum retail value for each item =	Maximum retail value =	Maximum retail value =

Principal's responsibility: Execution of this form constitutes an agreement by the principal of the host school, upon request, to submit a financial report about the event to the NFHS on the NFHS Financial Report Form found at www.nfhs.org. Execution also constitutes an agreement by the principal to assume oversight responsibility for the event, and to be present on site during the event, either in person or by a designee.

Executed by: _____ Phone: _____ Date: _____
Principal of host high school* Signature/Printed Name
E-mail address: _____

After completing Section 1, send form to state association of host/sponsor member school identified.

SECTION 2 ACTION BY STATE ASSOCIATION OF HOST SCHOOL

School membership: ❑ State Association Member School ❑ School Approved by State Association ❑ Non-Member School

Action: ❑ Sanction Event ❑ Do Not Sanction Event ❑ No Jurisdiction

If "No Jurisdiction," explain why: _____

Limitations/Other Comments: _____

Signature of State Executive: _____ Date: _____ State: _____

If event is sanctioned, send copies to the NFHS sanctioning office.
If application is not sanctioned, return to applicant.

SECTION 3 ACTION BY STATE ASSOCIATION OF INVITED SCHOOL

School membership: ❑ State Association Member School ❑ School Approved by State Association ❑ Non-Member School
(If more than one school invited, please indicate member status of each school next to the listing on Page 4)

Action: ❑ Sanction Event ❑ Do Not Sanction Event ❑ No Jurisdiction

If "No Jurisdiction," explain why: _____

Limitations/Other Comments: _____

Signature of State Executive: _____ Date: _____ State: _____

SECTION 4 ACTION BY NFHS

Event SANCTIONED by the following state(s): _____

Event NOT SANCTIONED by the following state(s): _____

The following state(s) declared NO JURISDICTION: _____

Invite only schools from states indicating approved schools may attend.

NFHS Sanctioning Officer: _____ **Date:** _____

**If a state association, rather than a school, sponsors or co-sponsors the event, its executive director should sign here.*

APPLICATION FOR SANCTION OF INTERNATIONAL ATHLETIC COMPETITION

SECTION 1 (To be completed by host school)

Application Date: _____

Description of Event

- Sport: _____ ❑ Girls ❑ Boys • Date of Event: _____ • Time of Event: _____
- Name of Event: _____
- Host high school (required): _____
  Member high school Street City State Zip
- Sponsor: _____
  Street City State Zip
- Schools invited from the following states/countries: _____
- Number of participating schools: _____ **(LIST ALL SCHOOLS & ADDRESSES ON PAGE 4)**
- Entry Fee: ❑ Yes Amount: $_____ ❑ No • Admission Fee Charged: ❑ Yes Amount: $_____ ❑ No
- Event will be managed by: _____
  State association approved school or other sponsor City State Zip
- Name of Manager/Title: _____ Phone: _____ Fax: _____
  E-mail address: _____

Signature of high school principal: _____ Date _____

Anticipated Gross Receipts: _____ Anticipated Expenses: _____

Purpose for which net receipts will be used: _____

Are the following benefits provided to all participants? Transportation: ❑ Yes ❑ No Type of transportation _____

Board and Room: ❑ Yes ❑ No

Does management make all arrangements to pay board and room or does it provide cash to players for these expenses? ❑ Yes ❑ No

Does the management provide travel accident and athletic medical insurance to the participants? ❑ Yes ❑ No

Insurance Carrier: _____ Amount of principal sum for travel accident: $_____

Please explain medical (injury) insurance provided: _____

Are participants provided any other expenses, benefits, or awards in cash, clothing or merchandise? ❑ Yes ❑ No

Please answer the following questions. If the answer is "no" to any question below, please provide an explanation on a separate sheet of paper.

a) Each U.S. high school is in good standing in its own state high school association and guarantees that participating in this event will not violate any standard of that association or of the National Federation ❑ Yes ❑ No
b) Each U.S. high school participant is eligible under the rules of his or her home state association ❑ Yes ❑ No
c) Foreign competitors qualify as amateurs and, if students, comply with the eligibility standards prevalent in the National Federation ❑ Yes ❑ No
d) The program will be administered under those playing rules and other requirements approved by the National Federation ❑ Yes ❑ No
e) The program of competition will satisfy the academic and interscholastic regulations adopted by the state high school association(s), as well as the athletic and scholastic programs of the school (s) ❑ Yes ❑ No
f) The sponsoring agency will provide suitable chaperones for the participants ❑ Yes ❑ No
g) A complete sport report involving all phases of the competition will be filed with the National Federation upon request. ❑ Yes ❑ No
h) Application for national governing body sanction has been made by the sponsoring agency or state association member school(s) ❑ Yes ❑ No

SECTION 2 ACTION BY STATE ASSOCIATION OF HOST SCHOOL

School membership: ❑ State Association Member School ❑ School Approved by State Association ❑ Non-Member School

Action: ❑ Sanction Event ❑ Do Not Sanction Event ❑ No Jurisdiction

Limitations/Other Comments: _____

Signature of State Executive: _____ Date: _____ State: _____

SECTION 3 ACTION BY STATE ASSOCIATION OF OTHER INVITED SCHOOLS

School membership: ❑ State Association Member School ❑ School Approved by State Association ❑ Non-Member School

Action: ❑ Sanction Event ❑ Do Not Sanction Event ❑ No Jurisdiction

Limitations/Other Comments: _____

Signature of State Executive: _____ Date: _____ State: _____

SECTION 4 ACTION BY NFHS

Event SANCTIONED by the following state(s): _____

Event NOT SANCTIONED by the following state(s): _____

The following state(s) declared NO JURISDICTION: _____

Invite only schools from states indicating approved schools may attend.

NFHS Sanctioning Officer: _____ **Date:** _____

PLEASE LIST ALL INVITED SCHOOLS, INCLUDING ADDRESSES, CONTACT PERSONS AND TELEPHONE NUMBERS:
Note: If school is not a full member of its NFHS member association, please indicate accordingly.
(Attach additional sheets if necessary)

NAME OF SCHOOL/ADDRESS	CONTACT PERSON	TELEPHONE NUMBER

Will club teams be participating in this event? (The following states do NOT allow their member schools to participate against club teams: AL, AK, AZ, AR, CA, CO, DE, DC, FL, GA, HI, ID, IL, IA, KS, KY, MD, MA, MO, NE, NM, NV, NJ, NY, OR, PA, RI, TN, UT, VT, VA, WA, WV and WY.):
❑ **Yes** ❑ **No**

Officials for the competition are assigned from an agency that regularly assigns high school officials:
❑ **Yes** ❑ **No**

The officials are registered to officiate high school events:
❑ **Yes** ❑ **No**

IN ALL INTERSTATE CONTESTS, each participating school shall follow the contest rules of the state association of which it is a member or rules which have been approved by that state association for interstate competition. The rules referred to are contest rules only and not rules applying to age, number of semesters of attendance, residency or academic accomplishments. **No school may violate its own state association rules.**

Any approval or sanction granted to the applicant does not constitute a representation by either the NFHS or any named state association that it has investigated the accuracy of the information provided by the applicant, or that the NFHS or any named state association will oversee the organization, performance or financial integrity of the event.

Any approval or sanction granted to the applicant may not be used in the marketing or promotion of the event without prior written approval of the NFHS and/or any named state association, as the case may be.