

# **2019 TOURNAMENT DATES**

## **REGULAR SEASON DATES ALLOWED**

12

### **FIRST ROUND REGIONAL DATE**

Monday, May 13

### **REGIONAL FINAL DATE**

Monday, May 20

### **STATE DATES**

Tuesday, May 28 and Wednesday, May 29

### **STATE TOURNAMENT SITES**

American Legion Golf Course, Marshalltown (1A)  
Ames Golf & Country Club, Ames (2A)  
Otter Creek Golf Course, Ankeny (3A)  
Coldwater Golf Links, Ames (4A)

### **STATE TOURNAMENT MANAGER**

Iowa Girls' High School Athletic Union

### **STATE HOST PROFESSIONAL**

Curtis Klein, American Legion Golf Course  
Stephen Kostelecky, Ames Golf & Country Club  
Curt Ingham, Otter Creek Golf Course  
Barrett Randall, Coldwater Golf Links

### **STATE CO-ED DATE/LOCATION**

Tuesday, June 4  
American Legion Golf Course, Marshalltown (1A)  
Cedar Pointe Golf Course, Boone (2A)

### **STATE CO-ED TOURNAMENT MANAGERS**

IGHSAU/IHSAA

### **GOLF COACHES' ADVISORY COMMITTEE**

Mike Linde, Chair  
Van Meter

Joe Kruzich  
Fairfield

Steve Smith  
Johnston

Jeff Trost  
Nashua-Plainfield

Janice Shanno  
Sidney

Julie Buerman  
Cedar Rapids Kennedy

Val Sitzmann  
Kingsley-Pierson

Chad Pitts, Official  
Iowa Golf Association

### **PURPOSE OF THIS MANUAL**

All rules and regulations in this manual apply specifically to play in IGHSAU-sanctioned Regional and

State tournament competition. To ensure that the players become familiar with these rules prior to IGHSAU-sanctioned tournament competition, it is expected all rules and regulations within this manual will be utilized during regular season play unless the host meet manager dictates otherwise. NOTE: Coaches shall not play course while teams are in competition. Penalty is disqualification of all team members. This includes regular season meets as well as post season competition.

### **REGIONAL GOLF TOURNAMENT REGULATIONS**

Classes 1A and 2A will have two rounds of Regional play, while Classes 3A and 4A will only have one round of Regional play.

### **SCHOOL REGISTRATION AND TEAM ENTRIES**

1. A golf entry form must be filed with the Iowa Girls' High School Athletic Union to indicate participation in golf for the current year prior to the start of the official golf season. This form can be found in the Online Forms on the IGHSAU website under the Coaches & Administrators tab.
2. Following notification of site assignment for first round Regional competition, Classes 1A and 2A must file the Regional Golf Tournament Entry Form with the first round Regional site manager. All Classes are required to file the Regional Final form with the Regional Final site manager. Forms can be found on the IGHSAU website in the Golf section under the Coaches & Administrators tab.
3. Regional pairings and team/individual advancement for each round of post-season competition will be listed in the Golf section on the IGHSAU website.

### **MEDALIST TOURNAMENT INFORMATION**

Each player participating in the first round of Regionals is a part of the medalist tournament. The top six finishers in MEDALIST play (and ties for 6<sup>th</sup>) advance from the first round of Regionals to Regional Final competition. No additional individual competitors shall advance from first round of the Regional tournament play based on home course advancers.

All players participating in the Regional tournaments, whether they qualified as a medalist or advanced through team competition are eligible for medalist honors. Top six finishers (and ties for 6<sup>th</sup>) in Regional medalist play advance to the State Tournament.

### **TEAM TOURNAMENT INFORMATION**

The team tournament is separate from the medalist tournament, although a player's score in the Regional tournament shall count toward both the team and medalist results.

Each team may play six participants, with the low four of six 18-hole scores counting for the team total. A school may change its six participants between first and second rounds of Regionals and State competition. It can also change the State competition participants from day one to day two. At no time shall a team have more than six golfers from their school/team participating at the same time during Regional or State competition.

The first round Regional champion and runner-up in team play advance to Regional Final competition. The third place team shall advance from the first round of Regionals to the Regional Final Round if the host team finishes first or second. This rule is only for the first round of Regionals.

Only the Regional Final team champion and team runner-up advance to the State Tournament. The Regional Final champion and runner-up will receive a "State Qualifier" banner at their Regional Final meet.

### **TOURNAMENT MANAGER**

Each Regional tournament has its own manager responsible for total administration of each individual site. At the manager's earliest convenience, each school should be notified of both site and starting time of the tournament. The manager has total liberty in establishing the starting time according to the dictates of the course facility. Member schools are to adhere to the instructions given.

### **REGIONAL PROCEDURES**

Upon receipt of the Regional golf assignments each school must prepare the Entry Form and submit it to the appropriate tournament manager seven days prior to the Regional meet. This form is found online at the IGHS AU website under the Coaches & Administrators tab in the Golf section. Six golfers representing each school may be listed and the form must be signed by a school administrator. It is permissible to list a seventh golfer that will be playing in place of one of the first six golfers listed on day two.

All tournaments are played on a time schedule established by the tournament manager at the site according to the dictates of the course being played.

## **FIRST ROUND AND REGIONAL FINAL INFORMATION**

### **TEE ASSIGNMENT PROCEDURES**

In an effort to assist the Tournament Manager as tee assignments are made for Regional Tournament competition, the following guidelines have been established.

- No golfers from the same school shall be in the same group, unless approved by the IGHS AU.
- Golfers may be grouped in threesomes or foursomes only. NO groups larger than four golfers shall be permitted during IGHS AU tournament competition.
- The top four teams (based on the total of their individual averages) may be paired together and then the next four teams (and so on) will be paired together (based on the total of their individual averages).
- Individuals advancing within the Regional tournament shall be paired together. It is suggested that individual qualifiers start on holes 1 and 10 if possible.
- Two starting methods are permitted. A "shotgun" start, in which all players begin play simultaneously on different holes, or a "tee time" start, in which all players begin on Hole 1/Hole 10 in successive groups. The shotgun method is preferred by the IGHS AU.

### **RULES COMMITTEE**

Regional tournament hosts will select and identify to participants a Rules Committee selected from competing teams' coaches. This Committee shall administer the tournament under USGA and IGHS AU regulations. The Committee shall consist of five members.

### **PARTICIPANT ATTIRE**

All participants in Regional and State tournament competition must wear the same (color/style) school-issued or school-approved golf uniform shirt collared/mock-collared shirt during competition. In adverse weather conditions, if an individual player desires to wear clothing over top of her shirt, the jacket does not need to be the same as her teammates. Violation of this rule will result in disqualification of the golfer(s) in violation.

## **CELLULAR PHONES AND ELECTRONIC DEVICES**

Use of cellular phones, iPods, smartwatches or any other electronic device by participants during the competition shall result in disqualification (exception: medical-weather emergencies). Range finding devices are allowed for use by players and coaches during meets throughout the regular season and post-season, which includes the State Tournament. It is permissible for golfers and coaches to share distances with other golfers, provided it does not delay play. Range finding devices are only allowed to determine distance.

## **PLAYER REGULATIONS**

- 1) Motorized carts and caddies are prohibited. Use of non-motorized pull or push carts are allowed throughout the entire season. Requests for use of a motorized golf cart during regular and postseason competition must be due to a disability, and will be evaluated by the IGHS AU on a case-by-case basis. Transitory illnesses and injuries (actual or expected duration of six months or less) do not qualify under the ADA as a disability and thus would not qualify for use of a motorized cart. Athletic directors must submit the request for golf cart use and documentation from the golfer's physician stating the disability and the extent to which it prevents the golfer from walking during competition. Upon receipt of the request, the IGHS AU will notify the school in writing of approval or declination.
- 2) School-appointed, authorized coaches are allowed to coach players to the green during post-season play. Once the golfer and her golf ball are on the green, the coach can have no more communication with their golfer until all golfers in the group have holed out. Coaches are not allowed to read putts for golfers. Coaching on the tee box shall cease when each golfer addresses her ball to ensure golf etiquette is adhered to.
- 3) Spectators should remain adjacent with the group they are following and travel in the rough or on the cart path, never on the fairway. When golfers are on the green, spectators must be behind the green or on cart path, so the next group can hit as soon as the green is cleared.
- 4) No practice putting is allowed on the course, including the putting green, after competition has begun.
- 5) Any rule violation on the course should be called by a player. The rule violation should be brought to the attention of the entire foursome before the alleged violator has COMPLETED THE HOLE ON WHICH THE VIOLATION OCCURRED AND LEFT THE GREEN AREA. After a rule violation has been declared, the Rules Committee shall be consulted immediately.
- 6) Decorum. If a player is guilty of unsporting conduct or demeanor, her coach and a rules committee member shall be notified. If the player is guilty of a subsequent offense, the rules committee may disqualify the violator.
- 7) Alcohol or tobacco products are NOT permitted on the course or in student accessible areas of the associated facilities.
- 8) USGA Rules are being followed unless published in this manual.
- 9) The ball will be played down during the tournament series, with the tournament manager retaining the right to invoke a local rule allowing pick, clean and place if course conditions warrant.
- 10) Continuous putting shall be employed whenever possible.
- 11) Coaches may not leave the grounds during the competition. Any coach not present during the

tournament will force disqualification of the entire team.

12) Contact a Rules Committee Member should any question arise during the tournament.

### **SCOREKEEPER INFORMATION**

Scorekeepers are not required during Regional meets, however it is an option for those that have the volunteer base to do so. All coaches of participating teams/individuals shall be notified of the use of scorekeepers prior to their arrival at the Regional site. If scorekeepers are used, there must be a scorekeeper for each group...no exceptions.

High school students/golfers and parents of golfers are not allowed to serve as scorekeepers.

Scorekeepers are NOT to make golf rulings. Rules Committee member should be consulted.

Scorekeepers are to keep the unofficial score of the group they are assigned. Each golfer will also keep the score of another in her group, which is the official scorecard for the golfer. At the conclusion of play, the golfers must sign the card they are keeping score on and sign the card that their score is being kept on. Each golfer must turn in her own card to the official scoring table.

### **SPECTATOR REGULATIONS**

1) Family, friends, spectators, etc. cannot communicate with participants on the course until the final scorecard has been signed and turned into the scoring officials. (Walking immediately alongside a player is deemed to be communication.) Spectators may cheer, applaud and offer words of encouragement to golfers, however, spectators must adhere to golf etiquette when doing so. At no time may spectators provide any type of golf guidance or instruction.

2) Spectators may assist a player looking for a lost ball, but may not offer rulings.

3) Spectators must stay out of the way of all players.

4) Spectators shall refrain from disruptive use of cellular phones on the course.

Any spectator disrupting play in the opinion of the Rules Committee will be removed from the course. Competitors may be disqualified if in violation of this rule.

### **WATER/FOOD DISTRIBUTION**

The IGHSAU encourages players to make pre-meet preparations and have beverages or an empty bottle in their bag to refill if needed. The IGHSAU allows a coach or parent to hand beverages/food to their player/daughter on the course, with every effort being made to be given between green and tee and without golf communication between the golfer and parent. Coaches and parents can also hand a beverage/food to their golfer as they pass the clubhouse. The IGHSAU encourages common sense be used if a golfer is in danger of dehydration and that the golfer be given a beverage or assistance no matter where they are on the course.

### **GREEN FEES**

In accordance with policy established by the Board of Directors of the Iowa Girls' High School Athletic Union, a \$10 per participant fee will be assessed for participation in all Regional tournaments, payable directly to the host school, which in turn will be responsible for paying the host course.

### **PRACTICE ROUNDS**

Loss of school time for practice rounds is governed by each local district. Arrangements must be made with the host course concerning time and regulations governing play. All practice green fees will be the responsibility of each school/golfers.

## **RULES GOVERNING ALL PLAY**

It is imperative that all tournaments play under identical rules, other than local rules that are mandatory because of peculiarities of a course.

1. Any player gambling during a match is automatically disqualified.
2. The host Tournament Manager will serve as Rules Committee Chair. Rules Committee will be appointed by the Chair to handle all rule decisions. This Committee shall consist of five coaches from among those schools participating. The State Tournament Committee is appointed by the State Office.
3. Coaches shall not play the course while teams are in competition. Penalty is disqualification of all team members.

## **BREAKING TIES FOR REGIONAL PLAY**

1. Team Competition: Each teams' 5th placing golfer's score shall be compared first. If a tie still exists, the scores of the 6th placing golfers and will be compared. If a tie exists at each of these levels both teams advance. There are no team playoffs for Regional Tournaments.
2. Medalist Competition: Medalist distribution and place will be determined by a card back starting with the number one handicap hole. Six medals will be issued at each Regional final meet and awarded according to the tie-breaker system. All players finishing sixth (or tied for sixth) shall advance.

## **WEATHER AND LIGHTNING PROTOCOL**

When thunder is heard or cloud-to-ground lightning is seen, play should be suspended and shelter taken immediately. Once play has been suspended, a 30-minute wait from the last sound of thunder or lightning strike witnessed must be taken before resuming activity. Any subsequent thunder or lightning strike during the 30-minute waiting period resets the clock, and a new 30-minute waiting period begins. Meet hosts are responsible for monitoring the weather activity and determining when to suspend competition. Weather protocol (notification method and procedure for calling golfers off course, shelter locations, evacuation procedures, etc.), should be given to participants prior to the start of the meet. The IGHS AU encourages all meet managers to utilize a lightning app on their phone to monitor their local weather.

## **RAINOUT POLICY**

- Regional Tournament – If you are required to return a second day because of a rainout and you are rained out a second time, and have finished nine holes, those nine holes scores will determine which teams and individuals qualify for the State Tournament. This only occurs for the second time you return. Example 1: Regionals were scheduled for Monday and the meet was rained out. Your team comes back on Tuesday and you are rained out but everyone gets at least nine holes played. Those nine holes on Tuesday will determine the teams and individuals that advance on to the State Tournament. Example 2: Regional play has begun, groups finish at least nine holes and are rained out, everyone returns the next day and begin play from the last completed hole by everyone in your group. If rain again forces competition to end for that day and everyone has not completed competition (nine holes), the first day's nine holes will determine the teams and individuals that advance to the next level of competition.
- State Tournament – If eighteen holes are played on the first day and it is impossible to play the second day due to rain, the first eighteen holes will determine the champion. Likewise, if the first day is rained out but weather permits eighteen holes to be completed on the second day, the second day

eighteen holes will determine a winner.

NEW for 2019 – To ensure teams play a complete 18-hole tournament, Day 1 scores will be carried over to Day 2 of the State Tournament IF the entire field has completed at least 12 holes. Every effort must be made to complete 18 holes on Day 1 of the tournament. Day 2 will commence with teams completing Day 1's round by re-starting on the tee box of hole where play was suspended on Day 1. Tee assignments for Day 1 will be carried over to Day 2 if teams are completing Day 1's round on Day 2. If both days are rained out, then the tournament will be rescheduled by the IGHASU and participating schools will be notified accordingly. When the tournament is rescheduled, competition will be eighteen holes.

### **AWARDS**

Awards for each tournament will be shipped directly to the tournament manager. The Regional final champion and runner-up will receive a State Qualifier banner and ticket punched poster. There are no awards given to those that advance from the first round of Regionals.

### **RESULTS**

The Iowa Girls' High School Athletic Union shall be the clearinghouse for all results of Regional golf tournaments. All team and individual scores shall be reported to the State Office immediately upon completion of the tournament round. All team and individual scores shall be reported to the State Office at [lisa@ighsau.org](mailto:lisa@ighsau.org) or call 515-401-1835.

The tournament manager should retain a copy of the results for possible verification by the State Office that evening.

Results will be posted on the IGHSAU website ([www.ighsau.org](http://www.ighsau.org)) when received at the State Office.

## **STATE TOURNAMENT INFORMATION**

### **TEE ASSIGNMENT PROCEDURES**

- No golfers from the same school shall be in the same group.
- Golfers will be grouped in threesomes or foursomes.
- The top five teams (based on the total of their individual averages) will be paired together and the bottom five teams will be paired together (based on the total of their individual averages).
- Individual qualifier tee assignments will be determined based on the number of state qualifiers.

### **STATE TOURNAMENT PROCEDURES**

Six golfers representing each school may be listed on the State Entry Roster. It is permissible to list a seventh golfer that will be playing in place of one of the first six golfers listed on day two.

### **STATE TOURNAMENT SITES**

Class 1A will compete at American Legion Golf Course in Marshalltown.  
Class 2A will compete at Ames Golf & Country Club in Ames.  
Class 3A will compete at Otter Creek Golf Course in Ankeny.  
Class 4A will compete at Coldwater Golf Links in Ames.

### **TIME SCHEDULE**

Day 1:

8:00 a.m. Packet pick-up and mandatory coaches meeting at clubhouse

8:30 a.m. Meeting/Welcoming with players and spectators

9:00 a.m. Shotgun start

Day 2:

8:00 a.m. Mandatory coaches meeting at clubhouse

8:15 a.m. Meeting with players and spectators

8:30 a.m. Tee time start (start times may vary for each State site).

The tournament will not await arrival of coaches or players either day.

### **COACHES MEETING**

Meetings are mandatory on Tuesday and Wednesday for all coaches as rules for competition and local rules will be explained. Failure to attend this meeting may result in disqualification of that team's members. It is the responsibility of each coach to attend and in turn carry instructions to their own golf squad.

Coaches will wear badges issued by the State Office. This is to clarify who is permitted to give instruction to players on the course. Qualifying teams will receive two coaches' badges (if team has two coaches), individual qualifiers will receive one coaches' badge. Coaches' badges must be worn by school-appointed, certified coaches.

### **PARTICIPANT ATTIRE**

All participants in State tournament competition must wear the same (color/style) school-issued or school-approved golf uniform shirt (collared or mock-collared) during competition. In adverse weather conditions, jackets need not match.

### **PRACTICE**

Practice that involves loss of school time is governed by each local district. The IGHS AU has no policy against loss of school time. Arrangements must be made with the course concerning time and regulations governing play.

### **FORMAT**

Shotgun start will be used day one and tee times will be used on day two. Tee assignments will be distributed at the coaches meeting each day. The tournament is 36-hole stroke play. (Weather-altered play protocol on page 10.)

### **BREAKING TIES FOR STATE PLAY**

1. Team Competition: Each team's 5th placing golfer's score of day two will be compared first. If a tie still exists, the scores of the 6th placing golfer of day two will be compared. If a tie still exists, scores of the 5th placing golfer's score of day one will be compared. If a tie still exists, scores of the 6th placing golfer of day one will be compared. If a tie still exists it will be broken by a sudden death playoff. The coach will name four players who will play in the playoff. All four scores will count. Starting holes will be determined prior to start of meet.

NOTE: If one team does not have a 5th/6th placing golfer and the opposing team does, the team without the 5th/6th placing golfer will lose the head to head matchup and thus lose the tie-breaker. If neither team has a 5th/6th placing golfer, the 4th place golfers' scores on day two will be compared followed by the 3rd placing golfers' score on day two, and so on, to determine the tie-break.



2. Medalist Competition: A tie for State Medalist shall be determined by sudden death playoff with the starting hole/s posted prior to play. For individual play, any ties beyond first place shall be determined by a card back, starting with the number one handicap hole.

## **STATE CO-ED GOLF TOURNAMENT**

The State Co-Ed Golf Tournament will be held Tuesday, June 4 at American Legion Golf Course in Marshalltown (schools with enrollment 349 and below) and Cedar Pointe Golf Course in Boone (schools with 350 and above enrollment). It is an 18-hole alternate shot tournament.

Each school is allowed to enter up to two teams, each consisting of one boy and one girl. Entry fee is \$35 per team, payable to the IGHSAU prior to participation in the tournament. Schools must submit the names of the twosomes participating to the IGHSAU prior to the meet. The entry fee includes a meal for each participant.

Check in is from 7:45 a.m. - 8:15 a.m. at the respective clubhouse. There will be a coaches' meeting at 8:15 a.m. Shotgun start begins at 9:00 a.m. A certified coach must be present with the team/s. Coaches will be allowed to coach their golfers until their golfer and golfer's ball reach the green. Each school will receive one badge/per twosome, which will allow certified coaches to communicate with the golfers.

### **BREAKING TIES:**

There will be no play-offs. Ties will be broken by carding back starting with the number one handicap hole until the tie is broken.