



TRANSFER ELIGIBILITY CHECKLIST

_____ HIGH SCHOOL, _____, IOWA

Student's name _____ Grade in school _____

Previous School of Attendance (school transferring from) _____

Type of Transfer (check one):

_____ **General Transfer (move into district)**

* With whom does the student reside? Parent _____ Guardian _____

* Name of person with whom student resides _____

* Does the student's entire immediate family reside at this address?

_____ **Open Enrollment Transfer** (Please see DOE guidance on founded harassment or bullying, as defined in Iowa Code Section 280.28, while attending in the district of residence.)

_____ **In-District transfer (multiple high school district)**

Check or date when verified

_____ 1. Residence verified *Address _____

_____ 2. Receipt of transcript from previous school

_____ 3. Birth date verified

_____ 4. 9th grade entry date verified

_____ 5. Academic eligibility verified

_____ 6. Good conduct eligibility verified, if applicable locally

_____ 7. Athletic physical verified

_____ 8. Other eligibility items required locally: _____

NOTE: Upon verification of items 1-8, the student is eligible for non-varsity competition.

_____ **9. FOR VARSITY LEVEL ELIGIBILITY ONLY.** . . . Upon completion of this checklist, the school must determine varsity-level eligibility status based on transfer rules outlined in Chapter 36 of the Iowa Administrative Code. If a student does not meet the conditions for immediate eligibility as per IAC 36.15(3) or 36.15(4), the appropriate governing body (IHSAA or IGHS AU) should be contacted. If any additional questions exist regarding eligibility status, contact the appropriate governing body **prior to** allowing participation.

The above named student has completed all of the necessary paperwork and verifications to determine her/his eligibility. Based on the information in these documents, the student is: (check one)

_____ **Eligible** _____ **Ineligible**

If ineligible, list restrictions for ineligibility _____

School Administrator _____ Date _____

(Name and Title)

Parent Signature _____ Date _____