

Important Regional Information
Memo #3
October 15, 2018

Regional Volleyball is here! This memo contains information for post-season matches and end-of-year information. Please take a few minutes to review it and best of luck on your Road to State!

Regional Tournament Manger Responsibilities

Only Regional final hosts will be sent Regional packets. Hosts of all other rounds should have received an email from Lisa Brinkmeyer with hosting information last week. Pertinent tournament manager host information is also available on the IGHS AU website and can be accessed through the links in this memo. Tournament managers should immediately review the Volleyball Manual located in the Volleyball section under the Coaches & Administrators tab on the IGHS AU website or by clicking [here](#).

Tournament managers are required to contact schools assigned to their site prior to the match for program information and match details. Host sites must use the **Spalding TF-VB5**, official IGHS AU volleyball, for all Regional matches. A multiple-ball rotation is encouraged.

Officials Assignments

The IGHS AU assigns the R1 and R2 for all Regional matches and **ONLY** assigns line judges for the semi-final and final matches. Tournament managers are responsible for securing line judges for rounds prior to the semi-finals. You can view your assigned match officials by logging into your Arbiter account. If you need assistance with your Arbiter account, please contact Sherry Tegtmeier at 515-401-1839.

Please make sure your local line judges are in team-neutral clothing while line judging. FYI...Regional hosts are asked to provide a neutral site atmosphere.

Regional Score Reporting

Tournament managers must report the final score immediately into Tourney Machine. ***See Tourney Machine score reporting instructions below.***

QuikStats

Coaches must keep statistics updated during Regional play. Stats should be updated in QuikStats by noon the following day during Regional play.

Referee Signing the Scoresheet

Please make sure your assigned officials are legibly signing the scoresheet at the Regional match.

Regional FINAL Tournament Manager Packets

Regional Final site packets will be sent to all finals sites via UPS the week of October 22nd. The Regional Final packets include: State Tournament Qualifier information, medals, banner, Sportsmanship Award information, host checklist, Ticket Punched sign and Tourney Machine score reporting instructions.

State Tournament Qualifier Packets

Each State Tournament qualifying coach/AD will receive a packet of information from the Regional Final tournament manager immediately following their Regional Final match. It is imperative that coaches and athletic directors look through the packet at their earliest convenience. The packets contain important and time-sensitive information for State Qualifying teams and fans.

2018 State Volleyball Tournament Schedule

Click [here](#) to view the 2018 State Tournament schedule.

Officials Recommendations

Varsity coaches are required to submit the names of up to twelve officials they want to recommend for tournament assignment. This must be submitted electronically by December 9th (30 days after the State Volleyball Tournament). Information regarding the online recommendation process will be given to your athletic director and is outlined in the online rules meeting. Failure to submit the recommendations will result in the head coach from that school not being allowed to coach in the post-season tournament series the following year. Varsity coaches may also submit the names of up to three “up and coming” officials. This list will be referenced for next year’s state tournament assignments.

REPORTING TOURNAMENT SCORES – PLEASE READ CAREFULLY

Tournament managers must post their match scores directly to the Tourney Machine website:
www.tourneymachine.com.

Best of luck in the post-season!

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