July 5, 2016

TO: Selected Softball Coaches
Selected Athletic Directors

SUBJECT: State Tournament Information

This memo is provided to schools that have qualified for the 2016 State Softball Tournament. It contains vital information regarding the State Softball Tournament, should your school advance as regional champion.

NEW NEW NEW NEW

Travel & Per Diem Supplements

Participating teams less than 125 miles from Fort Dodge will receive $1.25 per mile one way and a $300 food allowance for each day they play.

Participating teams more than 125 miles from Fort Dodge will receive $1.25 per mile one way and $300 food allowance and $450 lodging allowance for Quarterfinal play. For teams in the consolation bracket you will receive an additional $450 lodging and $300 food allowance for play on Wednesday. Teams in the winners bracket you will receive and additional $450 Lodging and $600 food allowance for Thursday and Friday play.

Additional Expense Information

Lodging reservations and food arrangements are the responsibility of the school.

HOUSING
Iowa Central Community College offers air-conditioned apartment-style dorm facilities, which will be available to teams based upon mileage from Fort Dodge. The housing is predominantly located on the East side of the Iowa Central campus. **ALL STATE TOURNAMENT QUALIFYING SCHOOLS MUST CALL THE HOUSING OFFICE (515-574-1086) AT IOWA CENTRAL BETWEEN 10:00 A.M. AND 12:00 P.M. THE DAY FOLLOWING YOUR REGIONAL FINAL REGARDING THE HOUSING ACCOMMODATIONS. TIMING IS IMPERATIVE AS IOWA CENTRAL IS SHORT 2 BUILDINGS THIS SUMMER DUE TO CONSTRUCTION.** Housing space will be distributed with the following priority:

Teams Over 125 miles from Fort Dodge

(As Determined by Iowa Department of Transportation)

Space at the Iowa Central Community College housing complex will be made available, if requested to those schools desiring accommodations. Each apartment sleeps six with two bedrooms, bath and kitchen and a living room area. Each school will be allotted four apartments, accommodating the official traveling party of 28. Coaches and players are not permitted to share an apartment.

Check in at the complex will be 11:00 A.M. -12:00 P.M. on the day of the team's first scheduled game. Check in at the Triton Café' (new cafeteria). (Note: Schools playing their first game on Monday may check in on Sunday evening from 6:00 P.M. to 7:00 P.M. **All teams who play on Wednesday who wish to stay and watch the games the remainder of the week may do so. All schools must check out on Friday, as no Friday night stay is available.** All check-in will be done at the Triton Café'. A copy of the Check-in roster must be provided at the time of check-in.

"Credit card" type room keys will be provided during check-in.

Teams Under 125 miles from Fort Dodge
(As determined by Iowa Department of Transportation)

No housing per diem is provided for schools under 125 miles.

Teams may request to be placed on a "waiting list" should apartments remain available after all teams exceeding the 125-mile distance have been accommodated. It is possible enough space at the ICCC housing complex will remain for additional teams to stay. Extra apartments will be assigned to school based on their distance to Fort Dodge. Teams further away will have first priority. Schools under 125 miles receiving apartments are responsible for housing costs, at $45 per room, per night.

HOUSING REMINDERS

All teams using ICCC facilities are obligated to observe housing and food service regulations. Coaches must include a review of acceptable behavior standards with their teams. Each school is responsible for properly chaperoning and controlling activities of their team members. Only the official travel party is permitted in the housing complex. Police will be in the dormitory area. Activity after evening games should be done only as a group, as individuals will be questioned by police upon late arrival or departure at the complex. We would also ask that you take the time to explain that the **"Sprinkler System"** is just that and not a place to hang anything.

Linens, pillows, towels and blankets are not provided. Thus, students should bring their own linens, pillows, towels and blankets. Washers and dryers are available at the complex for use by participating teams. **Room must be clean of all garbage upon checking out. There will be a $100 fee per room if not clean.**

MEAL SERVICE

Meal service will commence with Monday morning breakfast. When your school arrives for its first meal, you must provide a copy of the Dining Roster. Meals are served at the Triton Café', located in the same area in which you check in when you arrive. The following meal schedule will be in place beginning with the Monday morning meal. Breakfast service Friday will be the final meal provided at the complex.

Breakfast—7:00 a.m.—9:00 a.m.
Lunch—11:00 a.m.—1:00 p.m.
Dinner—4:00 p.m.—6:00 p.m.

Teams Over 125 miles from Fort Dodge

It is mandatory that teams dine as a group. **IMPORTANT—**A coach must accompany the team to all meals. Service will be denied those teams attempting to dine without a coach accompanying them.

Teams Under 125 miles from Fort Dodge

Schools must call Monica (515-574-1376) between 9:00 a.m. and 11:00 a.m. on the day meal service is desired. Leave a message on the voice mail at this number indicating your desire to use meal service, and the number who will eat. **IMPORTANT**—The coach must accompany the team to all meals. Service will be denied those teams attempting to dine without a coach accompanying them. It is mandatory that teams dine as a group.

Meal expenses are as follows:

Breakfast--$5.48/person
Lunch--$8.17/person
Dinner--$8.17/person

NOTE: **Shoes are required at all times in the dining room area.** No food may be taken out of the dining room.

ROSTERS

Three separate rosters are included. The Check-In roster must be given to ICCC personnel at check-in time. The Dining roster must be given to ICCC personnel at the first meal your team eats. The Pass Gate roster is to be given to the pass gate attendant at Harlan Rogers Park upon your arrival. **The pass gate is located on the North side of the complex, just to the West(under the scoreboard) of the main entrance. Bus parking is by the practice diamonds north of the complex.**

PRACTICE FIELD

The diamonds located immediately north of the game fields at Harlan Rogers Park are available and may be utilized for practice or pre-game warm-up. The teams scheduled for the next game on BVU Field and Mittera Field have priority on practice field space. There is no infield allowed on the game diamonds. No practice or infield of any type is

permitted on the baseball field located near Mittera and BVU Fields. No team is allowed on the baseball field for any reason. The schedule for priority is as follows:

11:00 & 11:30 Games have use of diamonds 4,5,6,7, from 10:00 to 11:30
1:00 & 1:30 Games have use of diamonds 4, 5, 6, 7, from 12:00 to 1:30
3:00 & 3:30 Games have use of diamonds 4, 5, 6, 7, from 2:00 to 3:30
5:00 & 5:30 Games have use of diamonds 4, 5, 6, 7, from 4:00 to 5:30
7:00 & 7:30 Games have use of diamonds 4, 5, 6, 7, from 6:00 to 7:30

There are practice diamonds available at Fort Dodge High School and at Fort Dodge St Edmond. When your team comes out to the practice fields you need to unload the team and equipment and then take the bus or team van to the designated parking area.

DIAMOND IDENTIFICATION
BVU Field on the pairing sheet is the west field, with MITTERA Field located just east of BVU. Veteran's, Dodger and Yankee diamonds are located just East of the parking area. Harlan Rogers Complex is three miles north of Fort Dodge on Highway 413, directly across from the airport.

WEATHER PROBLEMS
In case of a "rain out" we are prepared to contact radio stations covering the general route of your patrons traveling to Fort Dodge. Word in advance of game time would be passed as quickly as possible. **Coaches, we must have a Cell Phone number at which we can reach you at all times.** Coaches, as soon as you have been notified of weather rescheduling, please have your players contact their parents as this would help to spread the word. If we have a postponement, games may be played in the morning and early afternoon, moved to the next approved day, or be cancelled.

Any weather postponement information will also be available on the IGHSAU web site (http://www.ighsau.org).

TELEVISON
Friday's Championship games will be televised and live streamed on Iowa Public Television WWW.IPTV.org. Championship schedule can be found at (http://www.ighsau.org).

PLAYERS
You may have any number of players in uniform on the respective team bench as long as you do not exceed the 28 in your traveling party.

SPECTATOR ADMISSION & PARKING
Admission for all sessions of the tournament is $10 per person, (Kindergarten and up). Reminder that Administrator passes will be honored and may enter from either pass gate.

Parking will be North of the complex at a cost of $5 per car. Reminder is given by Iowa law you are not allowed to smoke on any of the complex property.

ATHLETIC TRAINERS
Athletic trainers affiliated with Trinity Regional Medical Center in Fort Dodge will provide coverage throughout the week. Please review the letter regarding the athletic trainers.

AWARDS
Trophies will be presented to the Champion and Runner-Up finishers in each class on the diamond immediately following each Championship game. Plaques and Trophies will be presented to all teams on the diamond upon completion of their final game. **Coaches please instruct your team to step forward and receive the trophy and plaques.** Each player will receive an IFBF autograph softball—these will be presented to the coach during the coin flip at their first game of the tournament. We will continue to provide 18 Plaques, and 20 Autograph Softballs for each team. If additional awards are desired please contact John Overton at the state office the following week. **PLEASE HAVE YOUR ATHLETIC DIRECTOR PLACE YOUR ORDER.** Any additional awards will be billed to the school.

Any further questions regarding the 2016 State Softball Tournament should be directed to the State Office.

Jean Berger
Executive Director

2016 SOFTBALL HOUSING CHECK –IN ROSTER

SCHOOL_____

1. _____ **15.** _____

2. _____ **16.** _____

3. _____ **17,** _____

4. _____ **18.** _____

5. _____ **19.** _____

6. _____ **20.** _____

7. _____ **21.** _____

8. _____ **22.** _____

9. _____ **23.** _____

10. _____ **24** _____

11, _____ **25.** _____

12. _____ **26.** _____

13. _____ **27.** _____

14. _____ **28. Head Coach**_____

2016 SOFTBALL DINING ROSTER

SCHOOL_____

1.	_____	**15.**	_____
2.	_____	**16.**	_____
3.	_____	**17,**	_____
4.	_____	**18.**	_____
5.	_____	**19.**	_____
6.	_____	**20.**	_____
7.	_____	**21.**	_____
8.	_____	**22.**	_____
9.	_____	**23.**	_____
10.	_____	**24**	_____
11,	_____	**25.**	_____
12.	_____	**26.**	_____
13.	_____	**27.**	_____
14.	_____	**28. Head Coach**	_____

2016 SOFTBALL PASS GATE ROSTER

SCHOOL_____

1. _____ **15.** _____

2. _____**16.** _____

3. _____**17,** _____

4. _____**18.** _____

5. _____**19.** _____

6. _____**20.** _____

7. _____**21.** _____

8. _____**22.** _____

9. _____**23.** -_____

10. _____**24** _____

11, _____**25.** _____

12. _____**26.** _____

13. _____**27.** _____

14. _____**28. Head Coach**_____